

RESOLUTION No. 2025-003

A RESOLUTION TO AMEND RESOLUTION No. 2015-015 A RESOLUTION ESTABLISHING A  
RECORD RETENTION SCHEDULE

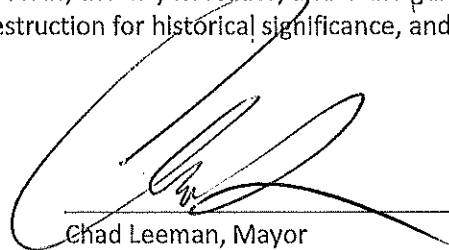
WHEREAS, the City Council of the City of Eagleville recognizes that it is not prudent or effective to file, store, catalogue, and maintain all city records in perpetuity;

WHEREAS, the City Council recognizes that different records have different legal retention requirements and varying degrees of historical significance;

WHEREAS, the City Council wishes to have established an effective means of managing documents through their orderly disposition;

THEREFORE BE IT RESOLVED, the city council of the City of Eagleville hereby acknowledges the Municipal Technical Advisory Service's (MTAS) 2007 publication, *Records Management for Municipal Government* and adopts by reference the Record Retention Schedule outlined therein, and further incorporates any revisions, amendments, later editions, or alternate resources as MTAS may publish, and incorporates the use of electronic data storage options in lieu of hardcopies of documents as allowed by Tennessee Code Annotated 10-7-121 .

BE IT FURTHER RESOLVED, prior to disposition of records, the City Recorder, under the guidance of the City Manager, shall review records identified for destruction for historical significance, and if deemed so, shall retain in perpetuity.

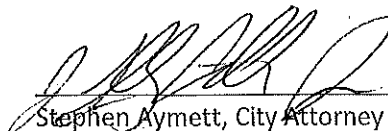


Chad Leeman, Mayor



Attested by: Christina Rivas, City Recorder

Approved as to Form and Legality  
this 27 day of March , 2025



Stephen Aymett, City Attorney