
Eagleville Fall Festival

September 26th 9:00 am to 3:00 pm

Please mail to:

City of Eagleville - P.O. Box 68 – Eagleville, Tennessee 37060

Or email: cityclerk@eaglevilletn.gov

VENDOR REGISTRATION – DUE NO LATER THAN August 28, 2026

PLEASE PRINT LEGIBLY

Name: _____ Phone _____

Mailing Address: _____

Business/Organization Name: _____

Email Address: _____

Were you a previous vendor: ☐ YES ☐ NO

YOUR PRODUCT: Choose all that apply and elaborate if needed

Pre-fabricated items ☐ Crafts/Homemade ☐ Animal/Pet ☐ Services ☐

Non-Profit ☐ Food ☐

Item Description _____

Food Truck dimensions: _____ Serving window side: _____

If dimensions are larger than the booth space, you will need to pay for multiple booths.

Number of 15' wide X 10' deep booth spaces needed: _____

Electric Service Requested: ☐ YES ☐ NO Describe Electrical Needs: _____

By submitting payment, you acknowledge these rules. Space will not be reserved until payment and this registration form are received by the city. The City will attempt to honor location requests; first to sponsors, then to past vendors. All booth locations are subject to change as needed, in an effort to present the best possible festival atmosphere. **All vendors must register through the City and are subject to fees and approval regardless of being on private property.** Roads will be closed to all vehicle traffic throughout the event, including vendors; vendors arriving after their designated setup time when streets close or needing to leave before the roads are reopened will be unable to drive into the area to load/unload. **Vendors must be pre-approved to provide their own generator and are subject to inspection.** Extension cords for electric service will NOT be provided; vendors paying for electric service should be prepared with at least a 100-foot, well grounded, exterior extension cord and any necessary power strips. Food vendors are responsible for cleanup and removal of ALL food prep materials and waste including oils. Food vendors that leave behind any such waste or general state of uncleanness will forfeit their deposit. Any clean-up cost will be billed to vendor. **Food vendors acknowledge meeting all health department requirements pertaining to the food products being distributed by signing registration form.** Vendors that need to cancel their registration must do so no later than August 31; after that time, no refund will be given for cancellations. **Registrations are NON-TRANSFERRABLE. This is a rain or shine event; there is no alternate date; no refunds will be paid due to weather.** Vendors are encouraged to come prepared for any potential inclement weather. Vendors agree to indemnify the City against and save it harmless from any and all claims, suits or liability for injuries to property, injuries to persons including death, and from any other claims, suits, liens, or liability on account of any act or omission of the Vendor or any of its officers, members, agents, employees, representatives, or volunteers. Indemnification shall include, but not be limited to, all attorneys' fees, expenses, and costs incurred by the City related thereto.

Make checks payable to **City of Eagleville**. You may also pay by credit card for a 5% fee.

YOU WILL NOT BE CONSIDERED REGISTERED UNTIL PAYMENT IS RECEIVED IN FULL.

\$50 per booth: \$ _____ \$30 for Electric Service (if needed): \$ _____

\$50 Food Vendor Deposit: \$ _____ (1 per vendor & in addition to booth fee)

TOTAL: \$ _____ **TOTAL # of BOOTHS** _____

Signature: _____ Date: _____

Existing Eagleville Brick-and-Mortar Merchants: 1 Free Booth Space (15' x 10)

Check Here to Claim ☐

***Space must be claimed in order to occupy. ***

Any additional booth space will be at normal cost above.

Set up begins at 7:00 am the day of the festival.

You will not be allowed to set up early. You must be ready to open at 9:00 am.

Take down must be done efficiently at 3:00 pm.

OFFICE USE ONLY:

Received by: _____ Date: _____ Receipt #: _____ Amount: \$ _____