



## EAGLEVILLE DESIGN REVIEW COMMITTEE

Eagleville City Hall  
March 2, 2026

108 South Main Street  
6:00 p.m.

*Prior to meeting, please silence all electronic devices.*

- 1) WELCOME – Chairman, Derrick Lynch
- 2) ROLL CALL / DETERMINATION OF QUORUM
- 3) APPROVAL OF MINUTES
  - a) Approve or Deny Minutes from October 13, 2025 Meeting
- 4) OLD BUSINESS
- 5) NEW BUSINESS
  - a) Review and Recommend to Planning Commission Sign for Studio 18 at 15430 Hwy 99
- 6) ADJOURNMENT

ITEM 3a

Approve or Deny Minutes from October 13, 2025 Meeting

**Minutes of the  
Design Review Committee  
Eagleville City Hall, Eagleville, TN  
Monday, October 13, 2024 – 6:00 PM**

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**1. WELCOME**

Chairman Derrick Lynch called the meeting to order at 6:01 p.m.

**2. ROLL CALL / DETERMINATION OF QUORUM**

The roll was called by City Clerk Katy Sanderson.

**COMMITTEE MEMBERS**

**PRESENT:**

Chairman Derrick Lynch  
Secretary Dr. Rena Cron  
Committee Member Christin Bryant  
Committee Member Phillip Poyner

**ABSENT:**

Councilman Chris Hendrix

**STAFF:**

City Manager/Planner Hellyn Riggins

City Clerk Katy Sanderson

**3. APPROVAL OF MINUTES**

**a. Approve or Deny Minutes of Design Review August 4, 2025**

Secretary Dr. Rena Cron moved to approve the minutes from August 4, 2025.  
Committee Member Christin Bryant seconded the motion.  
The **MOTION** passed 4-0.

**4. OLD BUSINESS**

There was no old business.

**5. NEW BUSINESS**

**a. Approve or Deny Recommendation to the Planning Commission for Renovations to Outside of Building Including Painting, Signage and Awnings, Crosslin Building Supply, 140 & 138 N. Main Street – Zoning C-1**

City Manager Hellyn Riggins gave a brief summary of the plans.

- Both buildings will be whitewashed brick; please note the photos are AI generated so the actual buildings will not be quite as white
- The front and sides of each building will be painted, presenting more of a campus type look.
- There will be black powder coated metal awnings labeled Office and Showroom in white.
- The signage will remain the same size and in the same place but will be updated with black background and company logo.

Secretary Cron moved to send Renovations to Outside of Building Including Painting, Signage and Awnings, Crosslin Building Supply, 140 & 138 N. Main Street – Zoning C-1 to the Planning Commission.

Committee Member Bryant seconded the motion.

The **MOTION** passed 4-0.

**b. Approve or Deny Recommendation to the Planning Commission for New Digital Sign at Eagleville Mini Storage - 309 S. Main Street – Zoning C-2**

City Manager Hellyn Riggins explained the proposed sign.

- The current sign is a changeable copy sign which has been grandfathered in. A digital sign would be an improvement over the current look of the sign as well as be easier to work with.
- The new sign will sit in the same location and be the same size.
- Digital signs are approved for C-2.
- The sign would be allowed to commercially advertise the mini storage but no other business. It could be used to promote community events.
- The regulations for the sign will be given to the applicant.

Committee Member Bryant moved to send New Digital Sign at Eagleville Mini Storage – 309 S. Main Street – Zoning C-2 to the Planning Commission.

Secretary Cron seconded the motion.

The **MOTION** passed 4-0.

**6. ADJOURNMENT**

Chairman Lynch confirmed there was no further business and adjourned the meeting at 6:11 p.m.

Approval by:

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Chairman Derrick Lynch

Submitted by:

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City Clerk Katy Sanderson

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Date minutes were approved

ITEM 5a

Review and Recommend to Planning Commission Sign for Studio 18  
at 15430 Hwy 99

P.O. Box 68  
108 South Main Street  
Eagleville, TN 37060



(615) 274-2992  
Fax (615) 274-2977

DESIGN REVIEW  
APPLICATION

Applicant's Name: Robert McAndrew

Owner's Name: Studio 18

Address: 15430 Highway 99 Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Details of Proposed Use: Store front signage

Location/Address: \_\_\_\_\_

Tax Map: \_\_\_\_\_ Parcel No: \_\_\_\_\_ Acreage/Size of Tract: \_\_\_\_\_

FEMA Flood Map \_\_\_\_\_ Panel Number \_\_\_\_\_

Use: \_\_\_\_\_

Project Engineer/Surveyor \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

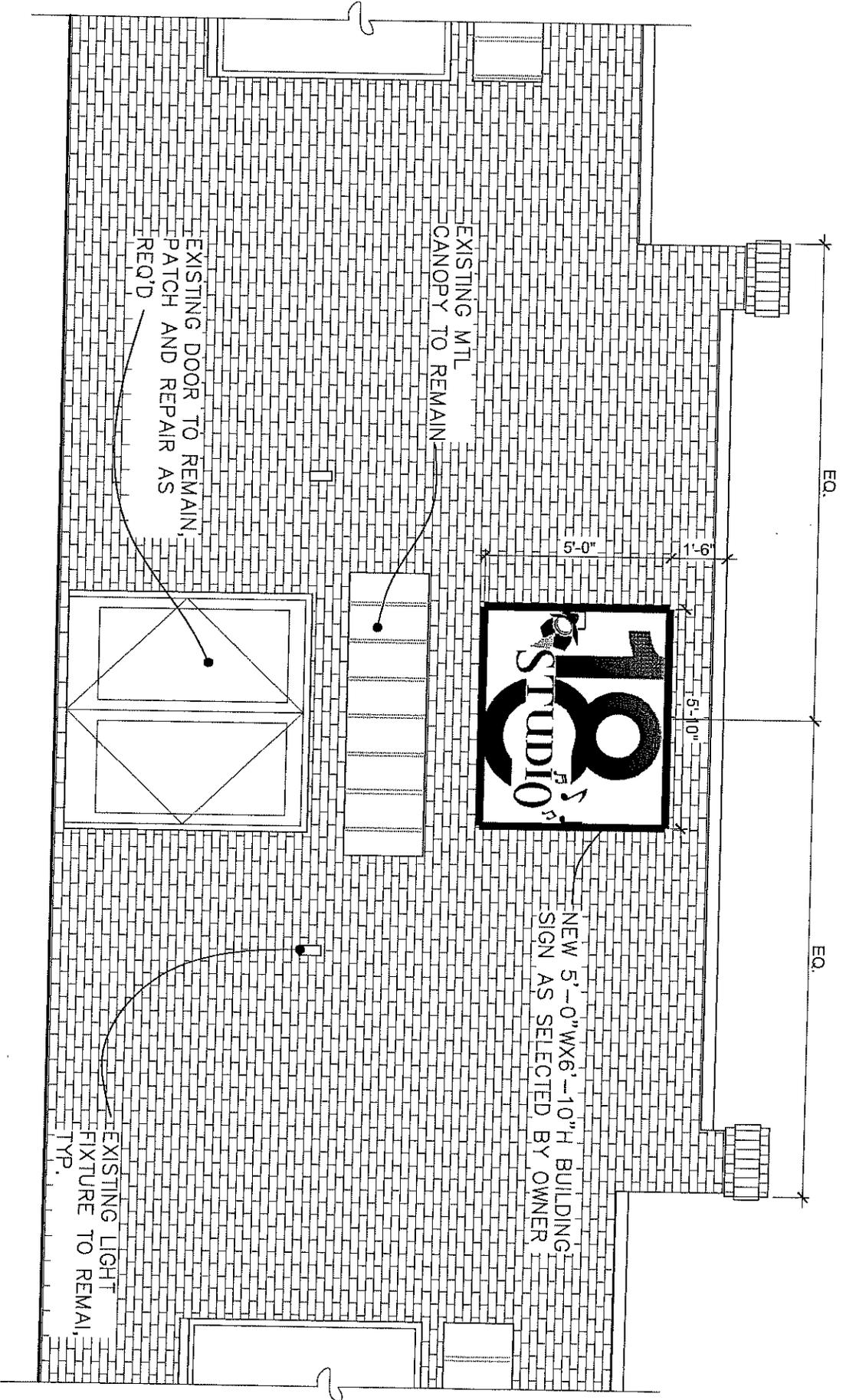
Zoning: \_\_\_\_\_

Conditional Use Permit: Yes \_\_\_\_\_ No \_\_\_\_\_

FEE: \$0.00 Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date Submitted: \_\_\_\_\_

If applicant is not property owner, Owner will need to sign.

  
Signature of Applicant/Owner



EQ.

EQ.

EXISTING MTL  
CANOPY TO REMAIN

EXISTING DOOR TO REMAIN,  
PATCH AND REPAIR AS  
REQ'D



NEW 5'-0"WX6'-10"H BUILDING  
SIGN AS SELECTED BY OWNER

EXISTING LIGHT  
FIXTURE TO REMA,  
TYP.

5'-0"

1'-6"

5'-10"



PROOF



60"W X 53.6"h

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