

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, January 23, 2025 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:07 p.m.

Mayor Leeman thanked Staff for their excellence in keeping the roads safe during last week's snow event. Councilman Craig Campbell

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Vice Mayor Bill Tollett
Councilman Jason Blair
Councilman Craig Campbell
Councilman Ryan Edwards
Councilman Brandon Emamalie
Councilman Chris Hendrix

ABSENT:

STAFF:

City Manager Hellyn Riggins
City Recorder Christina Rivas
Chief David Breniser

Management Consultant Mike Walker
City Attorney Stephen Aymett

GUESTS:

Rob Molchan

3) DISCUSSION

- a. **Ordinance 2024-007, An Ordinance Repealing Title 8, Chapter 1, Alcoholic Beverages and Replacing with Title 8, Chapter 1, Alcoholic Beverages (Second Reading).**

Mayor Leeman read the ordinance. There was neither discussion nor revisions requested.

- b. **Discussion to revisit whether Council has potential candidates to appoint as representative of the City of Eagleville to serve on the Rutherford County Library Board.**

There were no recommendations.

4) NEW BUSINESS

- a. **Discussion of 2025 Commission and Committee appointments.**

City Manager Hellyn Riggins noted that, after a Council election, a Council liaison to the Planning Commission must be appointed. She informed Council that the term for this appointment would be from November 2024 through the next Council election in November 2026.

Ms. Riggins continued with an appointment to the Park Board is due. She stated that Kenneth Roeten just completed a 4-year term and would like to continue to serve on the Board.

Ms. Riggins informed Council that the late Nick Duke's 4-year term on the Planning Commission which was completed by Erik Hurter had ended. She stated that Mr. Hurter had been reappointed by Mayor Leeman to another term, ending in 2028.

b. Update on Requests for Annexation.

City Manager Hellyn Riggins stated that the Scales and Moore properties had submitted requests for annexations. She noted that progress had slowed due to a lack of water pressure for fire hydrants. She stated that she would bring the items before Council in February to refer to the Planning Commission, if Council wished to pursue these annexations, and vote in March and April.

Ms. Riggins stated that Mr. Rob Molchan of Site Engineering Consultants (SEC) has helped with the Moore Property.

Mr. Molchan addressed Council, stating that he has been working with Consolidated Utility District (CUD) and that CUD will upgrade the water lines from Eagle River Road to College Grove Road (approximately 7,200 linear feet). He noted that the following:

- Lines installed will be 12 inches; replacing the current 6-inch lines.
- Residences along this corridor and lines that branch off from this line will see an increase in water pressure.
 - This increase in capacity would benefit future properties in addition to the currently planned developments.
- CUD is issuing agreement letters to each of the developers to review
 - Includes their percentage of the cost of the agreement.
 - CUD developed a formula to determine the cost per party and then covers the balance.

Mr. Molchan stated that CUD is making an effort to move this project forward for the Winterbrook Manor Subdivision, which is currently under construction.

c. Discuss JusticeOne Solutions contract for police, court and payment processing services.

City Manager Hellyn Riggins explained that the current version of JusticeOne is being upgraded and with it the fees. She noted the following points:

- The upgrade goes into effect July 5, 2025.
- The minimum cost is \$500 and would take 25 paid tickets to break even.
 - The City currently has 2 officers patrolling.
 - The 2 recruits will begin the Academy in July.
- The City has worked with JusticeOne for six years and Police Chief David Breniser and City Clerk Katy Sanderson are pleased with the program.

- City Attorney Stephen Aymett has reviewed the contract and is satisfied with it. He noted that it automatically renews, annually.

d. Discussion whether to have yearly retreat, and to review dates for retreat regarding Training, Budget and Other Topics by City Attorney Stephen Aymett.

City Manager Hellyn Riggins stated that it had been some time since the last retreat and that a refresher led by City Attorney Stephen Aymett could be useful. She noted that budget items could be discussed which would help advance the process of preparing the budget.

Vice Mayor William Tollett stated that the retreat was a good idea and well worth it.

Ms. Riggins stated that goals for the City could also be discussed and that she would prepare an agenda.

Discussion ensued and tentatively set the date as Saturday, March 1, from 9:00 a.m. to 1:00 p.m. for the retreat. It was noted that Council Members Blair and Campbell would be unable to attend.

e. Discussion regarding the purpose of the Consent Agenda for perfunctory items.

City Manager Hellyn Riggins explained that the City is growing and becoming busier and with that, the agendas will become longer. She stated that adding items previously discussed, to the Consent Agenda for a blanket vote would expedite meetings.

Ms. Riggins noted that Council could pull items from the Consent Agenda to discuss or omit.

f. Update of surveillance cameras for City Hall area.

City Recorder Christina Rivas informed Council of her meetings with South Western Communications (SWC) and Advanced Alarm Technologies. She stated that she and Police Chief David Breniser interviewed the companies and found that despite the disparity in price, each company offered the same services with, what appeared to be, the same quality.

Ms. Rivas reminded Council that she had applied for a grant that, if approved, would likely cover the entire cost to update City Hall's current surveillance system and the additional exterior cameras. She noted, however, that if Council wished they could separately pursue the exterior camera(s) to monitor Main Street, if they did not want to wait for the response for the grant.

g. Discussion to renew a grant contract with the State of Tennessee, Department of Commerce and Insurance for the Tennessee Law Enforcement Hiring, Training and Recruitment Program.

Police Chief David Breniser explained that this is the same grant that was brought before Council in 2024. He noted that the contract had been revised and since the City was unable to take advantage of the grant last year, a new contract was necessary.

It was noted that:

- This grant was designed for recruitment and retention of officers.
- Once officers have completed one year with the City after acquiring their Peace Officers Standards and Training Certification, they are eligible for a \$3,000 stipend.
- The stipend is \$2,500 for each of the subsequent two years.

h. Review of 2025 City event dates for:

Fall Festival

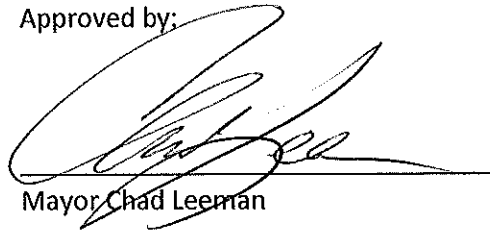
**Tree Lighting Ceremony
Christmas Parade**

City Manager Hellyn Riggins stated that this item was placed on the agenda to discuss after the Events Committee met. She informed Council that the Events Committee meeting had to be rescheduled and would like to bring this item before Council at the Work Session scheduled for February 13, 2025.

5) ADJOURNMENT

Mayor Leeman confirmed that there was no further business and adjourned the meeting at 7:45 p.m.

Approved by:



Mayor Chad Leeman

Submitted by:


City Recorder Christina Rivas

Date minutes approved: February 27, 2025