

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, October 13, 2022 – 7:00 PM**

COUNCIL MEMBERS

| | | | |
|-----------------------------|---|-------------------------|---|
| Mayor Chad Leeman | P | Vice-Mayor Bill Tollett | P |
| Councilman Chris Hendrix | P | Councilman Ryan Edwards | P |
| Councilman Brandon Emamalie | P | Councilman Jason Blair | A |
| Councilman Heath Garner | A | | |

STAFF

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|------------------------------|--------------------------------|
| Hellyn Riggins, City Manager | Jonathan Armstrong, Fire Chief |
| Katy Sanderson, City Clerk | David Breniser, Police Chief |

GUESTS

| | |
|---------------|---------------|
| Charles Waite | Jamie Barnett |
| Rob Molchan | |

CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Mayor Chad Leeman.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

ROLL CALL

Roll was called by Acting City Recorder Katy Sanderson with quorum present.

DISCUSSION

Update on David W. Rigsby Sr Public Safety Facility

City Manager Hellyn Riggins stated that she has weekly Zoom meeting with USDA, the bond council and architects in order to be kept apprised of the progress with our project.

Resolutions for USDA: Initial Resolution and Bond Resolution

There may be a resolution ready to adopt once the bond council receives updated closing instructions from USDA. If we get the instructions in enough time, Ms. Riggins will run the notice in the paper and the resolution will be presented at the next meeting in two weeks.

Tap Grant Update

Ms. Riggins stated we are in the second phase of TAP Grant after several delays from the state. We are in the second renewal period and have applied for that renewal.

Ordinance R-2/PRD Discussion – Referral to Planning Commission

We will be working on the R-2/PRD ordinance that covers house styles, sidewalks, landscaping, fencing, etc. In two weeks, the council will be asked to refer the ordinance to the Planning Commission for its review and recommendation in ordinance form. Because this is a large development, the Planning Commission may take a couple of meetings to review before making the recommendation. Mr. Waite with Stephenson Farms is here if there are questions.

TDEC Application for State Operation Permit – 5 year Renewal

CUD has completed the 5 year renewal application for us. This is required if you provide a sewer system. Primary contact is the Mayor and secondary is Ms. Riggins.

Municipal Court Update

The current judge's contract is up at the end of the calendar year. The council needs to determine what they want to do about the next appointment to begin January 1, 2023. Discussion should be on the December agenda.

Rental House and City Hall Renovations Update

The rental house had a leak under the bathroom vanity and also discovered termites. Insurance was able to provide for the repairs. A contractor is actively working on this and the house has been treated for termites. City Hall has also been treated for termite prevention.

Kevin York is blending and touching up stain on City Hall to protect it. We have also hired someone to clean all windows inside and out. There has been painting done at the park to clean things up and bring back the maroon.

Street Banners and City Seal/Design Review Committee

There has been a recommendation submitted to the salesperson to get proofs of the design. Ms. Riggins hasn't heard back from him so far. The Mayor immediately reached out to him and the salesman will be calling Ms. Riggins tomorrow.

There were many compliments on the Fall Banners.

Fall Festival Wrap-up

There was an Events Committee meeting about things that were successful and things that need improved upon after the Fall Festival. There was feedback of not enough food vendors and people asked for tables to be put out like First Friday for people to eat. Overall, the feedback is positive. The biggest takeaway was "Things to Know Before You Go". The staff will work on more parking for specific patrons, maps and vendor information in order for the patrons to be better informed.

Fall Festival Date

Ms. Riggins recommends next year the Fall Festival be held on the first Saturday of Fall, September 23, 2023. Vendors have all ready reached out about the festival next year.

2023 Calendar

Next year's calendar for council is in the agenda for review. Let Ms. Riggins know if there is a conflict and we should be able to adopt it at the next meeting.

City Manager Evaluation

Ms. Riggins reminded the council that City Manager evaluation forms are due to the city attorney no later than October 27, 2022. Councilman Blair was chosen to head up the evaluation process.

Reminder of Guests at October 27 Meeting – Senator White and Representative Rudd

Ms. Riggins reminded the council that there will be a special presentation given by Senator Dawn White and Representative Tim Rudd at the Council meeting on October 27, 2022. They secured \$100,000 for funding for the Public Safety complex they will be presenting. They will also be at Coach T's for a meet and greet along with the with Representative Robert Stephens. Discussion about the location of the districts.

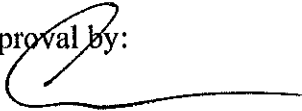
Mayors Comments

Great job with the Homecoming Parade.
The Mayor would like to invite Eagleville's State Champion baseball and softball teams to be Grand Marshalls for the Christmas parade.

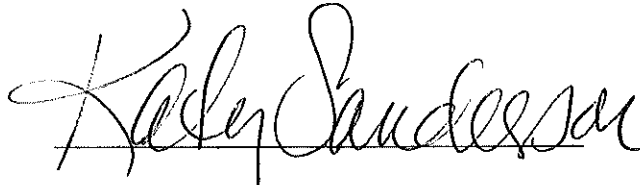
ADJOURNMENT

Call to adjourn: Mayor Chad Leeman
The meeting ended at 7:27 p.m.

Approval by:



Mayor Chad Leeman



Assistant City Recorder Katy Sanderson

Date minutes were approved: 11/17/22