

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Tuesday, August 9, 2022**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Vice-Mayor Bill Tollett	A
Councilman Chris Hendrix	P	Councilman Ryan Edwards	P
Councilman Brandon Emamalie	P	Councilman Jason Blair	P
Councilman Heath Garner	P		

STAFF

Hellyn Riggins, City Manager	David Breniser, Police Chief
Katy Sanderson, Assistant City Recorder	Jonathan Armstrong, Fire Chief

GUESTS

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

ROLL CALL

Roll was called by Assistant City Recorder Katy Sanderson with quorum present.

DISCUSSION

Finance Updates

City Manager Hellyn Riggins stated that we are still working with the CPA firm and continuing to review current finance policies. There are 3 interviews scheduled for next week for the Finance Director position. Ms. Riggins stated she would keep everyone updated.

Contract Fee with Waycaster, CPA, LLC

City Manager Hellyn Riggins stated that she was informed by our auditor that there is a conflict working with our new CPA group, MG Group CPA. He would not elaborate what the conflict was. The Comptroller has since released the auditor at his request and now the city must replace him. Ms. Riggins stated that the MG Group firm helped her find a new auditor and is now under contract with them.

Update on David W. Rigsby Sr Public Safety Facility

City Manager Hellyn Riggins is continuing to work with the USDA and get them the information they request. Most recently they asked for a letter from our attorney stating that we own the land unencumbered and he has sent the letter. There has also been another letter from our engineer, Will Owen, stating that the wetlands appear to only be in a small area and we can proceed with our site plan. After this week Ms. Riggins will reach back out to USDA to inquire as to what else they may need.

Review of Hazard Mitigation Plan

City Manager Hellyn Riggins stated that the city has to adopt a Hazard Mitigation Plan to be qualified for federal funding from FEMA. The county and cities will all adopt the same plan because we work together on this. This plan is not for routine occurrences. It is for extraordinary circumstances such as a hazardous spill or other critical incident. This is a plan as to how we work together with county and other officials who may respond. Ms. Riggins stated she had gotten together with the police and fire chiefs to go over this plan. They recommend this plan be adopted.

Street Banners and City Seal

City Manager Hellyn Riggins stated she would like to make sure we are moving in the right direction with the banners and seals. In the packet there are examples of a seal provided by the company creating it for us. Discussion progressed to the style of eagle, shape of seal and other attributes with several examples provided by Councilman Emamalie. The style of font was also discussed. The chosen font will be used for banners, as well as stationary. While the font is important, the seal is a priority.

Information on Air MedCare

City Manager Hellyn Riggins provided literature from Air MedCare to be reviewed. Discussion of should this be a service provided to employees and/or citizens took place. This will be revisited while we are working on the next fiscal year's budget.

Date and Location for Possible Dumpster

City Manager Hellyn Riggins stated the interest in getting a dumpster for electronics for Eagleville residents. The Christmas dumpster last year was a success and multiple people have reached out asking where they can dispose of electronics. Prices were discussed and to limiting it to one day. The suggestion was made by Councilman Blair as to doing it at the park on a Saturday and taking shifts to work as well.

Municipal Court Updates, Possible Changes to Procedures

The city manager is continuing to monitor municipal court procedures.

Employee Roster update

We are filling police and fire positions and will be updated in detail at the City Council Meeting.

MAYOR'S COMMENTS

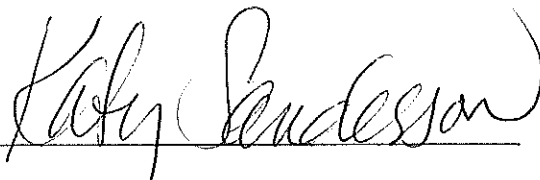
ADJOURNMENT

Call to adjourn: Mayor Chad Leeman
The meeting ended at 7:33 p.m.

Approval by:



Mayor Chad Leeman



Assistant City Recorder Katy Sanderson

Date minutes were approved:

9/20/22