City of Eagleville Budget Presentation Fiscal Year 2018

Work Sessions:

March 9, 2017: General Fund – Revenue Estimates

Parks & Recreation

State Street Aid – Revenue and Expenses

March 23, 2017: General Government Planning/Building

Drug Fund – Revenue and Expenses Sewer Fund – Revenue and Expenses

April 13, 2017: Fire Department

Police Department

Concepts applied to all general fund areas:

- Capital purchases and replacement. Two years ago, as an exercise, we showed the dollar amount that should be set aside for capital replacement in each budget. We have not shown that in this year's presentation, but plan to include that separately in the conversation over the coming weeks.
- Wage lines are shown at the current FY amounts. Potential raises, earned based on evaluations, are shown capped at 5% for a maximum raise amount
 in an unnumbered "other" category within each department's budget. Staff members are all evaluated at/near their anniversary dates or the
 anniversary of promotions, if applicable. Seasonal workers are the exception.

Significant Budget Decisions still TBD (and not shown in the current presentation figures):

- Establishing TCRS Retirement benefits. Cost will depend on plan elections, but a fair estimate for annual costs based on current wages is \$20,000.
- If TCRS benefits are established, apply the option of prior service. This is to be determined by an actuarial study, but a fair estimate of cost to the city is \$35,000.
- Public Safety Building. For the sake of budget presentations and comparison to past budgets, both revenues and expenditures associated with this significant capital project have been left out. More details will follow.

General Fund Revenue

Local Taxes:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Lo	ocal Taxes									
	401 - Property Tax	118,000	112,703.65	117,000.00	118,107.00	106,000.00	116,428.00	106,000.00	101,853.00	106,000.00
	402 - Property Taxes-Pr. Years	12,500	8,222.51	6,000.00	3,276.00	8,375.00	15,215.00	5,000.00	24,278.83	5,000.00
	404 - Tax Penalty & Interest	1,250	505.00	600.00	656.00	835.00	2,405.00	1,000.00	4,551.00	250.00
	406 · Liquor by Drink Tax	3,000	2,556.12	3,200.00	2,600.40	4,680.00	39.00			
	412 - Business Taxes	30,000	23,391.19	28,000.00	29,689.75	20,000.00	28,295.93	19,000.00	22,594.26	19,000.00
	413 · Local Beer Tax	8,500	7,557.90	8,500.00	8,554.12	9,500.00	8,780.53	9,000.00	9,759.99	8,750.00
	414 - Rutherford Co Sales Tax	560,000.00	645,534.46	530,000.00	593,638.45	436,000.00	555,985.53	478,000.00	348,218.07	225,000.00
То	otal Local Taxes	733,250	800,470.83	693,300.00	756,521.72	585,390.00	727,148.99	618,000.00	511,255.15	364,000.00

- 401 Only showing a modest increase despite several new construction projects. February receipts were lower than expected, which may drive line 402 up in the coming months and next year.
- 402 –Recent action taken toward delinquent property taxes should result in early FY revenue.
- 404 10% of Past Due Tax Anticipated (#402). In recent years, this has been as high as 20%.
- 406 The temporary closure of Las Fiestas has impacted this projection, but it is anticipated that it will be back on track in FY18.
- 412 Will need to consider actual revenue for FY2017 when paid (anticipated in May).
- 414 In recent years, we have budgeted 85% to 93% of the previous year's actual. This could be a good practice to "follow" sales as they rise, but to avoid being caught completely off guard should sales slow. 90% of FY16 actual is approximately \$535,000. FY 17 is projected to exceed that figure by \$110,000. Though not scientific, "counting on" only 25% of that would mean more than \$560,000.

Intergovernmental Revenue:

	FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Intergovernmental Revenue									
416 - TVA n Lieu Tx Pymnts 960	7,050	6,917.46	7,020.00	7,087.95	6,870.00	7,000.46	6,900.00	6,682.43	6,900.00
420 - State of TN-Sales Tax 970	48,600	48,926.91	46,800.00	48,853.75	45,300.00	45,744.97	42,500.00	43,153.38	42,200.00
421 - State of TN-Beer Tax	300	150.00	300.00	294.92	300.00	288.87	300.00	285.81	1,000.00
422 - St. of TN-Income Tax 930	13,300	15,963.16	15,600.00	15,963.16	9,000.00	15,604.63	5,000.00	9,523.56	2,000.00
424 - St of TN-Cty St/Trans 880	1,230	1,224.76	1,230.00	1,228.80	1,230.00	1,232.21	1,250.00	1,236.07	1,250.00
425 - State of TN-Telecomm. STG	57	56.71	57.00	51.34	55.00	59.12	50.00	61.78	50.00
466 - Police Salary Supplement	1,200	1,800.00	1,800.00	0.00	1,200.00	1,800.00	600.00	0.00	600.00
467 · GHSO Grant	5,000	5,000.00	5,000.00	4,995.00	5,000.00	8,302.35	5,000.00	4,743.50	5,000.00
470 - Ruth. Co Fire Dept Grant	45,000	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
473 · State of TN Fire Dept Grant	3,000	0.00	3,000.00	0.00	3,000.00	2,880.00	3,000.00	0.00	0.00
476 · FEM A Grant		47,320.00	47,320.00	12,680.00	60,000.00				
Total Intergovernmental Revenue	124,737	172,359.00	173,127.00	136,154.92	176,955.00	127,912.61	109,600	110,687	104,000

- 416, 420, 421, and 424 Based on estimates provided by MTAS. Will need to check for updates to these figures in the coming months. These figures are based on the FY17 allocations.
- 422 The Hall income Tax is being phased out over the coming years, so we will begin adjusting this downward to follow suit.
- 466 We are working to confirm, but believe that only two of our three officers will be eligible for the supplement. This will be matched dollar-for-dollar in the PD Expenditures. NOTE: There is also legislation proposed this year that could increase the supplement to \$1,000; some legislation also includes firefighters.
- 476 We have applied for a SAFER Grant for the Fire Department again this year, which would pay a certain percentage of wages and benefits associated with three firefighters. This is not shown in the budget, but would need to be added by amendment if the application is approved.
- 476 We have also applied for a FEMA AFG Grant for a new fire apparatus. Status is TBD and could be approved in whole, in part, or not at all. Income and related spending will be tied to the actual grant amount if approved and would need to be added by amendment if the application is approved.

Licenses & Permits:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Lic	cense & Permits									
	405 - Business License	180	195.75	105.00	190.00	100.00	120.00	100.00	105.00	50.00
	410 - Building Permits	20,000	14,696.00	13,000.00	10,347.00	7,000.00	5,664.00	10,000.00	8,836.46	2,000.00
	417 · Beer Permits	300	300.00	300.00	300.00	300.00	800.00	500.00	200.00	650.00
	430 · Liquor by Drink Permit		0.00	0.00	0.00	500.00				
То	tal License & Permits	20,480	15,191.75	13,405.00	10,837.00	7,900.00	6,584.00	10,600.00	9,141.46	2,700.00

Notes:

- 410 Building permit activity has picked up in the last two years. While the same is expected next year particularly as plans for a new subdivision progress this amount remains cautious for now.
- 417 Based on three existing establishments.

Fines & Fees:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Fir	nes & Fees									
	411 - Police Fines	95,000	83,977.38	70,000.00	37,921.23	80,000.00	66,007.72	73,000.00	72,781.02	73,000.00
	418 · Planning Dept. Fees	3,500	7,228.00	3,000.00	3,825.00	3,000.00	2,558.00	500.00	300.00	850.00
	419 · Credit Card Processing Fees	1,200	994.34	380.00	443.00	750.00	352.06			
	427 - Collection Fees	100	0.00		40.00		40.00			
	481 · Drug Fees	500	875.50	600.00	0.00	300.00		500.00	0.00	500.00
То	otal Fines & Fees	100,300	93,075.22	73,980.00	42,229.23	84,050.00	68,957.78	74,000.00	73,081.02	74,350.00

- 418 Driven by development applications (variances, plat reviews, rezoning, etc.). While we have had significantly more than normal this year due to a new subdivision proposal, it is not anticipated that the same development will generate such fees into the new FY.
- 419 We are reviewing Credit Card terms currently.
- 427 Generally, this is revenue collected per bad check (\$40 each)
- 481 DRUG FUND. Technically a separate fund from general fund. There is a corresponding Drug Fund Expenditure housed in the Police Department budget. Though the amount anticipated to be received is completely uncertain, like the budget as a whole, if we don't budget for it, we cannot use it.

Parks & Recreation Revenue:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Pa	rks & Recreation Revenue									
	454 - Ballpark Fence Banners	3,400	5,450.00	4,000.00	2,900.00	1,500.00	2,250.00	2,250.00	150.00	900.00
	460 - Conc. Stand Income	24,000	21,965.40	22,000.00	24,987.25	20,000.00	28,207.25	28,600.00	14,065.90	21,000.00
	461 - Ball Sign-up Fees	2,800	2,850.00	2,500.00	2,620.00	2,000.00	1,780.00	2,000.00	2,435.00	1,500.00
	462 - Pavilion & Field Rent	600	625.00	275.00	525.00	250.00	275.00	300.00	275.00	250.00
	463 - Festival Income	4,000	3,887.00	5,000.00	7,295.00	2,400.00				
	466 · Event Sponsorships	8,500	4,500.00	10,000.00	4,740.00	10,000.00				
То	tal Parks & Recreation Revenue	43,300	39,277.40	43,775.00	43,067.25	36,150.00	32,512.25	33,150.00	16,925.90	23,650.00

Notes:

- 454 We expect a slight decline in new banner sales, although the renewals should still drive more revenue than in years past.
- 460 FY17 Projection is not reliable at the moment, as the 2017 ball season has not yet opened. However, based on a growing number of participants and teams in recent years, we believe this is a fair estimation. Weather will likely be the greatest variable. We have also added a Pepsi machine, which we hope will result in sales that would otherwise be missed practices and other park visitors when the concession stand is not open.
- 462 Eagleville Jr. Pro Football and Cheerleading is expected to return in the Fall, renting the fields for practice under the lights.
- 463 Based on Recreation Advisory Committee draft budget. Booth spaces and T-shirts sales.
- 466 Based on Recreation Advisory Committee draft budget. Various sponsorships. Does not count "in-kind" sponsorship value.

Fire Department Income:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Fir	e Dept. Income									
	472 - Fire Dept Donations	2,000	1,839.00	2,000.00	1,817.79	3,000.00	475.00	200.00	180.00	500.00
	474 - Fire Dept. Fund Raiser	2,000	328.00	5,000.00	130.00	10,000.00		20,000.00	0.00	0.00
	475 · FD Donations (Discretionary)		0.00	0.00	0.00	3,000.00				
То	al Fire Dept. Income	4,000	2,167.00	7,000.00	1,947.79	16,000	475.00	20,200	180	500

- 472 This amount is largely speculative.
- 474 Reduced to a more realistic figure, but is still largely contingent on planned fundraising events.

Miscellaneous Revenues:

		FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
M	lisc. Revenues									
	465 - Misc. Income	9,000	8,891.05	5,630.00	149,121.13	1,000.00	398.51	300.00	409.81	275.00
	468 · Interfund Loan Repayment	26,965	26,964.93	26,965.00	0.00					
	484 · Capital Outlay Proceed Police		0.00		35,400.00	54,900.00		0.00	35,460.00	0.00
	485 - Bond Issue Proceeds		0.00		0.00				0.00	0.00
	486 - Capital Lease Proceeds		0.00				77,500.00	80,000.00	0.00	0.00
	487 · Chamber of Commerce Rent	6,000	5,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	5,500.00	6,000.00
	493 · Sales of Assets	1,500	1,231.00	1,500.00	1,794.00	12,000.00	2,765.52	500.00	0.00	500.00
To	otal Misc. Revenues	43,465	42,086.98	40,095.00	192,315.13	73,900.00	86,664.03	86,800.00	41,369.81	6,775.00

Notes:

- 468 Receipt of Interfund Loan Repayments from Sewer Fund.
- 484 Showing \$0. However, we expect to propose a replacement vehicle in the Police Department in FY18. Leaving this at \$0 indicates our intention to purchase the vehicle and outfit it with budgeted appropriations rather than debt.
- 485 As conversation continues on the Public Safety facility, this and other lines related to its financing (like sale of assets/real estate) will need to be amended. For the sake of comparing budget years as equally as possible, we have left this out for now. This is also addressed in part later in this presentation.
- 493 This figure is cautious/conservative. The Dodge Charger is likely the only significant asset to be sold as surplus in FY18.

Interest Income:

	FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Interest Income	1								
490 - Interest Gen. Fund Svgs	60	51.46	30.00	82.56	80.00	82.41	100.00	82.39	25.00
492 - Interest Income CDs	2,280	1,753.99	1,500.00	854.08					
Total Interest Income	2,340.00	1,805.45	1,530.00	936.64	80.00	82.41	100.00	82.39	25.00

Notes:

492 – This assumes that the current or similar CDs remain in place.

TOTAL:

	FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Total Income	1,071,872.00	1,166,433.63	1,046,212.00	1,184,009.68	980,425.00	1,050,337.07	952,450.00	762,722.26	576,000.00

Notes:

NET INCOME:*

FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
121,129.11	147,164.86	-46,130.00	179,017.31	-345,744.00	279,965.84	139,058.00	239,374.26	7,087.00

^{*}This Net Income (Projected and Requested) is based on items in the remainder of the budget that has not yet been presented. A variety of projects, projections, etc. will impact these figures over the coming months. We will continue to show these figures with each presentation.

Significant Items not included:

TCRS Retirement benefits Projected annual cost: \$20,000

Replacement Fire Truck Cost if not AFG-funded: up to \$250,000 (for a 5-7 year apparatus)

Public Safety Building Financing Proceeds: \$2,500,000*

Construction & finishing: \$2,500,000**

Interest (carrying cost): \$32,000***

Annual Debt Service: \$116,000****

Incremental Operating Cost: \$15,000*****

- * 1) Total cost is still TBD, which will be fine-tuned through the design process. 2) This assumes 100% financing, but that decision will not have to be made yet. For illustrative purposes, a final budget should likely show \$2,500,000 in financing proceeds and the same amount in associated capital costs. As an alternate example, the costs associated with architectural services, which are incurred in FY 17 could be left out of financing in order to limit debt cash flowing certain portions of the project.
- ** It is assumed and altogether possible that the entire project, from bidding through completion *could* occur within FY18. It is reasonable to expect some kind of delay along the way, but we should plan as though it will all occur within FY18. By budgeting in this way, we are NOT committing to anything yet.
- *** Based on the number of weeks of construction expected, and assuming 4% interest and monthly draws of equal amounts, this would be the interest-only carrying cost.
- **** This assumes \$2,500,000 at 3.42% (USDA's likely rate beginning April 1) for 40 years.
- ***** Estimated increase in insurance, utilities, and telecommunication costs.

Parks & Recreation Budget

	FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
570 - Park Director Salary	0	0.00	587.00	7,038.00	7,038.00	7,038.00	7,038.00	6,900.01	6,900.00
571 - Concession Stand Salaries	7,245	3,541.84	7,245.00	5,812.05	7,000.00	6,862.83	6,800.00	4,636.00	4,850.00
572 - Ballpark Fence Banners	800	1,400.00	1,400.00	770.00	1,000.00	792.00	800.00	295.00	150.00
573 - Concession Stand	13,500	10,269.02	13,000.00	13,548.44	11,000.00	13,880.66	15,400.00	5,714.98	8,150.00
574 - Utilities		0.00							
574b - Natural Gas	0	0.00		0.00			0.00	0.00	0.00
574c - ⊟ectricity	4,300	3,859.62	4,400.00	4,283.48	4,700.00	4,291.11	4,700.00	3,980.53	0.00
574d - Water	500	500.37	480.00	473.45	500.00	474.80	436.00	858.01	0.0
574e - Trash pickup	1,000	0		1,063.41	1,020.00	1,104.75	864.00	797.44	0.0
		660.00	1,315.00					-417.19	5,500.0
Total 574 - Utilities	5,800.00	5,019.99	6,195.00	5,820.34	6,220.00	5,870.66	6,000.00	5,218.79	5,500.0
575 - Insurance	1,900	1,838.36	2,500.00	2,257.16	3,500.00	2,979.77	3,500.00	2,552.94	3,500.0
577 - Maintenance	3,000	3,777.60	2,500.00	2,361.23	2,500.00	1,148.52	2,000.00	7,225.57	2,000.0
578 - Mowing	950	927.06	700.00	357.42	750.00	532.92	750.00	621.62	750.0
579 - Misc.	500	2,761.88	1,000.00	2,079.75	1,500.00	1,019.93	3,000.00	1,492.03	3,000.0
580 - Supplies	1,250	1,020.50	1,000.00	1,117.06	2,500.00	1,562.44	2,500.00	1,680.83	4,000.0
581 - Concesession Equip.	0	75.00	0.00	0.00	250.00			0.00	0.0
582 · Payroll Taxes	554	191.80	599.00	641.17	1,074.00				
583 · Recreation Advisory Committee		0.00							
583a · Fall Festival	12,250.00	9,238.74	12,000.00	7,408.24	10,000.00				
583b · Christmas Parade	1,000.00	2,070.48	1,000.00	1,424.23	1,000.00				
583 · Recreation Advisory Committee - Other		0.00		0.00					
Total 583 · Recreation Advisory Committee	13,250.00	11,309.22	13,000.00	8,832.47	11,000.00	0.00	0.00	0.00	0.0
584 · Employee Benefits	0	0.00	0.00	0.00					
585 · Workman's Comp	380	386.90	430.00	849.21	655.00				
913 - Park Capital Outlay	10,000	0.00	500.00	0.00	535.00		1,000.00	1,499.15	1,000.0
Parks & Rec - Other	0	0.00							
tal Parks & Recreation	59,129.24	42,519.17	50,656.00	51,484.30	56,522.00	41,687.73	48,788.00	37,836.92	39,800.00

Notes:

571 & 573 – The season has not yet started, so projections are almost strictly based on this year's budget. Adjustments may be necessary.

573 – Request takes into account more league signups that usual as well as a drink machine that we hope to increase sales.

913 – This is estimated, and intends to include lighting and secure fencing around the playground as well as a new playground element.

State Street Aid

	FY 2018 Request	FY17 Proj.	Budget	FY16 Actual	Budget	FY15 Actual	Budget	FY14 Actual	Budget
Income									
405 - State of Tenn Gas Tax	17,000	17,117.08	16,800.00	16,606.30	15,750.00	15,946.71	16,000.00	15,626.73	17,000.00
490 - Interest Income	80	51.60	15.00	73.55	15.00	37.38	30.00	31.47	20.00
465 - Misc.		0.00				265.95			
Other Financing Source / Uses									
485 - Transfer frm Gen. Fund	20,000	15,000.00	15,000.00	156,143.00	155,790.00	10,000.00	10,000.00	10,000.00	10,000.00
Total Other Financing Source / Uses	20,000.00	15,000.00	15,000.00	156,143.00	155,790.00	10,000.00	10,000.00	10,000.00	10,000.00
Total Income	37,080.00	32,168.68	31,815.00	172,822.85	171,555.00	26,250.04	26,030.00	25,658.20	27,020.00
Expense									
761 - Contract Labor	1,200	772.50	500.00	2,320.00	4,000.00	1,391.00	4,000.00	2,968.00	4,000.00
762 - Street & Traffic Lights	14,100	14,148.17	16,000.00	13,764.57	16,000.00	13,999.00	16,000.00	14,180.00	17,000.00
763 - Repairs & Maintenance	2,000	191.08	500.00	3,463.07	500.00	85.00	500.00	267.40	1,000.00
764 - Bank Charges		0.00				12.50			
765 - Hwy & Street Permit Bond	100	100.00	100.00	100.00	100.00	100.00	100.00		100.00
755 - Signs	400	0.00	300.00	348.72		94.84			
766 · Insurance	2,100	1,322.81	1,800.00	1,726.50					
770 - Street Aid Expense		0.00		418.74		390.00			
775 · Capitlal Outlay	120,000	11,581.77	60,000.00	67,497.93	75,000.00	0.00			
Total Expense	139,900.00	28,116.33	79,200.00	89,639.53	95,600.00	16,072.34	20,600.00	17,415.40	22,100.00
t Income	-102,820.00	4,052.35	-47,385.00	83,183.32	75,955.00	10,177.70	5,430.00	8,242.80	4,920.00

Notes:

- 485 Based on the 5-year Capital Improvement Plan included last year in budget planning, we talked about the need to consider increasing this figure to \$20,000 or \$25,000 to keep a healthy fund balance and be able to move on projects as needed. We adjusted that down to \$15,000 for FY17 based on some other last minute budget items. This restores it to \$20,000 that was discussed last year.
- 761 & 763 These figures will allow for additional minor repairs and additional contracted mowing if/when needed.
- 775 Capital Outlay figure accounts for a larger project along Cheatham Springs in addition to the higher priority sagging spots. This continues to follow the priority list established by the council two years ago, which should be updated this year.

City maintained streets total approximately 6.1 miles.